

## **Middletown Public Library**

### **Board Meeting Minutes: November 15, 2005 Minutes**

**6:00p.m. Library**

#### **Board Members:**

**Present: John Grisham, Peter Van Steeden, Holly Levine,  
Lynda Bronaugh, Beverley Murphy, Mary Nunes, Ed Wray**

#### **Absent:**

**Ed Silveira (town council liaison)**

**Quorum? Yes**

#### **Others Present:**

**Robert Balliot (library director)**

**Virgel Blaschke (friends rep)**

#### **Proceedings:**

- . Meeting called to order at 6:05 pm by Chair, John Grisham**
- . October 18, 2005 minutes were amended and approved. The MPL board discussed desirability of audio taping MPL board meetings.**

#### **Correspondence:**

**- none**

#### **Director's progress and financial reports on the library:**

- . Director's report**
  - Robert Baillot summarized information in report**
- . Financial report**

**-Shipping charge of outdoor tables still under negotiation.**

**Committee reports:**

**. Children's room improvement committee**

**- Beverley Murphy reported that the committee met on Nov 3. It was a lengthy meeting. Committee decided that the improvements regarding functionality should be done before other improvements are decided on. A meeting with Robert will be held in next week to review these proposals. At next board meeting Beverley Murphy expects to give the Board a detailed plan for the improvements and a timeline.**

**.Budget Committee**

**- John Grisham reported that the budget committee will begin meeting on a regular basis to work on the 2006-2007 budget. Status of Climate control grant for \$38,995 requested should be known in the next month. If not received the committee will look in to the possibility of asking the town for the money from the capital improvement account.**

**.Friends of MPL**

**- Virgel Blaschke reported that the friends will be holding a "Thank You Card" contest for children, hosting the chamber's June 2007 business after hours at the library, and Christmas decorating will begin in the next week.**

**.IT Committee**

**- John Grisham reported that they have met and are working on finding common IT points within the 3 sectors of the town. They are**

**working towards making recommendation for town wide IT improvements. See New Business.**

**.Evaluation Committee**

**- Beverley Murphy made no report. Committee will not begin meetings until January.**

**.Contract Negotiation Committee**

**-Peter Van Steeden to report in executive session**

**.Program Committee**

**-Ed Wray reported that the Monday lecture had a lively discussion, the speaker was great and it is a very worthwhile night. He recommends that all attend.**

**Unfinished Business:**

**.Progress report on security issues given by Robert**

**-Motion to have Middletown Police/Fire Dept to conduct security training for MPL employees. (1st-Mary Nunes, 2nd-Beverley Murphy, unanimous passed)**

**New Business:**

**.John Grisham lead a discussion about IT commonality between library, town and schools with the end goal of streamlining budget and efficiency. In the discussion Robert informed the Board that the library was planning on adding 2 adult computer terminals in the near future, going wireless in April 2006 and having the Providence Journal accessed via clan card.**

**.John Grisham asked that the December board meeting be moved to the 2nd week in December. Next meeting to be held December 12,2005 at MPL at 7:30pm**

**.Robert reported that MPL has been called the most progressive library in the state.**

**. Motion to purchase audio tape recorder for MPL usage including taping of MPL board meetings.(1st Linda Bronaugh, 2nd-Mary Nunes, unanimously passed)**

**.Executive session, Board to discuss contract and employee related matters, Virgel Blaischke left, doors closed session call to order at 7:10.-Exectuive session adjourned at 8:05 doors opened, returned to open meeting**

**Meeting adjourned at 8:06pm.**

**Minutes submitted by Secretary, Holly Levine**